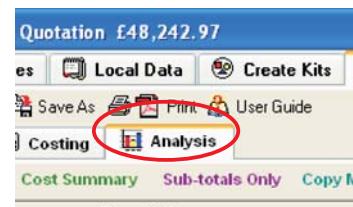


Exporting Quotation Data



To export a quotation: click the Quoting tab, open a quote file and click the Analysis tab. You will see the Export buttons on the right hand side of the toolbar.

Quote: Electrika Example Example Electrika Quotation £48,242.97

News+Help Tools Catalogues Local Data Create Kits Quoting Ordering Job Costing

New Open Quotes Save Save As Print User Guide

Project Settings Quotation Costing Analysis

Sorted By Quotation Section Schedule of Rates Cost Summary Sub-totals Only Copy Margin To Export as SYLK (Excel) Export

S	Manuf	Cat Number	Description	Unit	Mat£/Unit	Mat OH%	Mat Prof%	Lab
001 Consumer Units								
C	MK	K5612S MAG	12M SURF INSUL CONSUMER UNIT	EACH	£20.47	5.00	5.00	
C	MK	6934S	RCBO SINGLE MOD 16A 30MA	EACH	£42.19	5.00	5.00	
C	MK	5906S	MCB SP TYPE B 6A	EACH	£6.69	5.00	5.00	
L		LOCF2	Fixes	EACH	£0.20	5.00	5.00	
C	DRAKA UK	6181YH/1.5GRY	1.5 (1/1.38) GRY (100M)	M	£1.68	5.00	5.00	
001 Consumer Units								
C	MK	K5612S MAG	12M SURF INSUL CONSUMER UNIT	EACH	£20.47	5.00	5.00	
C	MK	6934S	RCBO SINGLE MOD 16A 30MA	EACH	£42.19	5.00	5.00	
C	MK	5906S	MCB SP TYPE B 6A	EACH	£6.69	5.00	5.00	
L		LOCF2	Fixes	EACH	£0.20	5.00	5.00	
C	DRAKA UK	6181YH/1.5GRY	1.5 (1/1.38) GRY (100M)	M	£1.68	5.00	5.00	
002 New Mains sub-mains cabling								
C	MEM 500V	AM16	Memshield 2 Distribution Board Type A 100A SPN 16W	EACH	£76.01	5.00	5.00	
C	MEM 500V	MS1001N	Switch 100A SPSN	EACH	£12.61	5.00	5.00	
C	PIR COMP	LSF32BWV	LSF32BWV BW LSF Gland Kit 32mm	EACH	£8.73	5.00	5.00	
C	PIR COMP	385AA07	385AA07 Telcleat 31.9-41.6mm	ITMS	£0.50	5.00	5.00	
C	MEM 500V	MBL110	MCB 10A 6kA Type B SP	EACH	£8.10	5.00	5.00	
C	MEM 500V	MBL120	MCB 20A 6kA Type B SP	EACH	£8.10	5.00	5.00	
C	MEM 500V	MBL132	MCB 32A 6kA Type B SP	EACH	£8.10	5.00	5.00	
C	MEM 500V	321MCR10	Memshield 32A SP Type C 10mA RCBO	EACH	£189.50	5.00	5.00	
L		LOCF3	Fixes	EACH	£0.10	5.00	5.00	
003 Lighting								
C	DRAKA UK	6181YH/1.5GRY	1.5 (1/1.38) GRY (100M)	M	£1.12	5.00	5.00	
L		LOCF1	Fixes	EACH	£1.00	5.00	5.00	
L		LOCP1	Protection	EACH	£1.05	5.00	5.00	
L		LOCF3	Fixes	EACH	£0.10	5.00	5.00	
L	CROMPTON	40053	Lighting	EACH	£62.96	5.00	5.00	
L	CROMPTON	CVC324E	Lighting	EACH	£7.73	5.00	5.00	

C MK K5612S MAG 12M SURF INSUL CONSUMER UNIT

1 Select an export format.
Available options are:
HTML, SYLK(Excel), CSV or Text

2 Click the Export button

3 Select where to save the file.
The default location for exported files is 'Electrika\Exported Files'

Important Note About The Excel Export

To export to Excel you must export the file as SYLK format. These files end with .SLK and can be opened by Excel. After opening the file in Excel click 'Save' and select 'No' when prompted 'do you wish to retain the original file format'. The file will then be saved as standard Excel format (.XLS).

After the file is exported you are asked if you would like to open the file. This will launch the default program for each file type e.g. Internet Explorer for HTML, Excel for SYLK